

CARL MOYER MEMORIAL AIR QUALITY STANDARDS ATTAINMENT PROGRAM INSTRUCTIONS FOR THE FY 2007-2008 (Year 10) APPLICATION

INTRODUCTION

The Carl Moyer Memorial Air Quality Standards Attainment Program (Carl Moyer Program) provides grants to pay for the incremental cost of cleaner-than-required heavy-duty on-road vehicles, off-road equipment, marine vessels, locomotive engines, forklift, auxiliary power units, stationary agricultural equipment, heavy-duty fleet modernization, light duty vehicle scrap, other agricultural sources and airport ground support equipment engines. The program is named after the late Dr. Carl Moyer in recognition of his work in the air quality field and his efforts in bringing about this incentive program.

Local air districts administer the program for their area. The Air Resources Board (ARB) oversees the program and develops guidelines containing program requirements and project criteria. This document contains:

- A timetable for fiscal year 2007-2008 (Year 10)
- Application instructions for districts that wish to administer a local program
- A waiver for the match funding requirement for districts receiving the minimum grant, and
- Tentative funding allocations for fiscal year 2007-2008 (Year 10)

TIMETABLE FOR Fiscal Year 2007-2008 (Year 10)

Sept. 28, 2007	ARB solicits applications for FY 2007-2008 (Year 10)
Nov. 28, 2007	Deadline for Districts to submit applications to ARB with their Policies and Procedures Manual and Year 9 status report.
Jan. 2008	ARB sends grant award notices to all of the districts reserving Year 10 funds. Districts have until April 30, 2008 to submit resolutions and signed Grant Award and Authorization form accepting the grant award.
Jan. 2008	ARB begins disbursing funds as the districts' grant awards and disbursement requests are submitted.
Nov. 15, 2009	Status report on Year 10 funds due.
June 30, 2009	All Year 10 funds must be obligated. (The district governing board approves a project for funding through a resolution; the APCO or designated staff, if given the authority by the governing board, approves a contract; or the contract between the district and the owner is fully executed.)

Aug. 30, 2009	Annual report due for Year 10 projects.
June 30, 2010	All Year 10 funds must have been expended. (projects invoiced and paid for)
Aug. 30, 2010	Final report due on Year 10 funds.

APPLICATION INSTRUCTIONS

All districts should submit a complete application. **To decline the funds** a district should complete numbers 1, 2 and 5 of the application. **To reserve the funds** a district should submit the application with the attachment(s) for the match requirement/waiver. Please note the board resolution must be submitted prior to April 30, 2008 for the district to be included in the final allocation of funds. This later submittal date for the board resolution makes it possible for ARB to reserve funds for Districts that are unable to go before their governing board prior to the **November 28, 2007** application deadline. **To apply for the funds** and receive the initial disbursement in January 2008, a district must submit the completed application with the attachment(s) for the match requirement/waiver, project implementation plan, and the board resolution.

A. Application

Complete the application with the information requested below for each numbered line(s).

1. Complete with information on the district. The contact person is the person who is directly responsible for the implementation of the program. The phone number and email address should be for the contact person.
2. Check the appropriate box. If a district is **reserving or applying for funds**, check either box 2a, 2b, 2c or 2d. If a district is **declining the funds**, check box 2e.

Box 2a. Districts with less than one percent of the State's population that prefer to have no match requirement should request the minimum amount of funding (\$200,000) by checking box 2a and attaching an originally executed matching fund waiver.

Box 2b. Rural districts that are requesting their minimum allocation to be encumbered in the Pooled Rural District Program check box 2b, skip number 3 and complete numbers 4 and 5.

Box 2c. Districts that are requesting the tentative allocation (listed in the tables of the attached Instructions for the Year 10 Application) check box 2c and complete the line with the amount of the tentative allocation. Districts should consider applying for more than the tentative allocation and committing more than the matching funds required by the current tentative allocations, in case more state funds become available for distribution.

Box 2d. If a district is requesting more than the allocation, check box 2d and list the total amount the district is requesting.

Box 2e. Districts that are declining the funds check box 2e, skip numbers 3 and 4, and complete number 5.

3. Any district may apply for a waiver of the match requirement when **requesting only the minimum allocation** of \$200,000. Such districts may demonstrate their capacity and desire to implement the program by signing the attached, "Match Fund Waiver and Certification of District Resources." Districts requesting the minimum allocation of \$200,000 and signing the enclosed match waiver must complete line 3a with the word "waived." Districts **requesting over the minimum allocation** of \$200,000 must complete number 3a and/or 3b. Please note, the total amount of match funds should be calculated as 50% of the funding request on this application. Since the funding level for the statewide program is greater than \$25 million this year, the \$12 million cap on district matching funds will go into effect. Thus, ARB will complete a recalculation of participating district's match when the final allocations are awarded. If the district's match requirement is met with previously funded projects (number 3a), those projects must be documented with an enclosed reporting spreadsheet. For number 3b, list future funding, by source, which the district is committing to the Carl Moyer Program as match for Year 10 and must be reported to ARB in a reporting spreadsheet once completed.
4. If the application includes the board resolution (to apply for the funds), check box 4a. If the application does not include the resolution (to reserve the funds), check box 4b, and complete the date the district anticipates the governing board will consider approval of the application for Year 10 of the Carl Moyer Program.
5. The application must be signed by the APCO (or other designee with authority to sign as indicated in the District's board resolution).

B. Board Resolution

Each district requesting an allocation shall submit a resolution from the District's board. The board resolution must state that the District will accept Carl Moyer Program funds (it is not necessary to specify the amount of programs funds in the resolution); implement the program according to statute, Carl Moyer Program guidelines, advisories, or written policy notifications pertaining to the program; and, designate someone with authority to sign program documents on behalf of the board. As stated above, the resolution may be submitted with the application or under separate cover prior to April 30, 2008. Districts with a board resolution that provides multi-year authority to accept Carl Moyer Program funding may simply provide a copy of that resolution with a cover letter from the APCO certifying that the board resolution remains in effect.

Districts choosing to designate funds to the Pooled Rural District Program must submit a resolution authorizing funds to be encumbered into this fund with the understanding that project funds and administration funds will go to the district only if projects are selected in that district.

C. Project Implementation Plan

A project implementation plan may be a stand alone document or may be a part of the district's Carl Moyer Program policies and procedures manual. If the district's project implementation plan is a stand alone document, it shall include provisions for obligating the grant award, including, but not limited to, how the district will complete the tasks of outreach, solicitation, application processing, obligation and invoicing of funds, and monitoring. The plan must include a timeline for completing milestones for the identified tasks. Districts that have already submitted approved plans in previous years may submit just their timetable for implementation of the milestones and, if appropriate, changes the district is making to the local implementation of the Carl Moyer Program. Districts with a project implementation plan that is a part of the district's policies and procedures manual shall follow the instructions immediately below in D. Policies and Procedures Manual.

D. Policies and Procedures Manual

Each district shall submit any and all substantive changes to their policies and procedures manual, which must be in conformance with or more stringent than the 2005 Carl Moyer Program Guidelines by the application deadline. The policies and procedures manual must include the overall plan and day-to-day process for the districts' implementation of the Carl Moyer Program, including the nine elements listed in the 2005 Guidelines (pages II-21 through II-22).

E. Status Report

Each district shall submit their status report for Year 9 funds to ARB at the time Carl Moyer Program district applications are due. If a district is not applying for the next year's Carl Moyer Program, the district shall submit the status report, by itself, by November 28, 2007.

F. Funding Allocation

Table 1 shows a tentative funding allocation for fiscal year 2007-2008 (Year 10). The tentative funding allocation also includes funds for program administration. Program administration is five percent of the grant award for districts with more than one million in population. Program administration is ten percent of the grant award for districts with less than one million in population.

Table 1
Tentative Funding Allocation Year 10 (Fiscal Year 2007-2008)

District	Total Program Allocation	Admin Costs	Project Allocation	Required Match
Amador County APCD	\$ 231,103	\$ 23,110	\$ 207,993	\$ 35,664
Antelope Valley AQMD	\$ 557,842	\$ 55,784	\$ 502,058	\$ 86,087
Bay Area AQMD	\$ 11,023,022	\$ 551,151	\$ 10,471,871	\$ 1,701,084
Butte County AQMD	\$ 440,222	\$ 44,022	\$ 396,200	\$ 67,935
Calaveras County APCD	\$ 237,223	\$ 23,722	\$ 213,501	\$ 36,608
Colusa County APCD	\$ 221,947	\$ 22,195	\$ 199,752	\$ 34,251
El Dorado County AQMD*	\$ 379,385	\$ 37,939	\$ 341,446	\$ 58,547
Feather River AQMD	\$ 415,436	\$ 41,544	\$ 373,892	\$ 64,110
Glenn County APCD	\$ 229,006	\$ 22,901	\$ 206,105	\$ 35,340
Great Basin Unified APCD	\$ 223,722	\$ 22,372	\$ 201,350	\$ 34,525
Imperial County APCD	\$ 371,297	\$ 37,130	\$ 334,167	\$ 57,299
Kern County APCD	\$ 349,449	\$ 34,945	\$ 314,504	\$ 53,927
Lake County AQMD	\$ 245,552	\$ 24,555	\$ 220,997	\$ 37,894
Lassen County APCD	\$ 225,982	\$ 22,598	\$ 203,384	\$ 34,874
Mariposa County APCD	\$ 214,715	\$ 21,472	\$ 193,243	\$ 33,135
Mendocino	\$ 264,012	\$ 26,401	\$ 237,611	\$ 40,743
Modoc County APCD	\$ 207,051	\$ 20,705	\$ 186,346	\$ 31,952
Mojave Desert AQMD	\$ 766,237	\$ 76,624	\$ 689,613	\$ 118,246
Monterey Bay Unified APCD	\$ 989,473	\$ 98,947	\$ 890,526	\$ 152,696
North Coast Unified AQMD	\$ 324,439	\$ 32,444	\$ 291,995	\$ 50,068
Northern Sierra AQMD	\$ 300,637	\$ 30,064	\$ 270,573	\$ 46,395
Northern Sonoma County APCD	\$ 242,320	\$ 24,232	\$ 218,088	\$ 37,395
Placer County APCD*	\$ 620,782	\$ 62,078	\$ 558,704	\$ 95,800
Sacramento Metropolitan AQMD*	\$ 4,142,365	\$ 207,118	\$ 3,935,247	\$ 639,254
San Diego County APCD	\$ 4,644,094	\$ 232,205	\$ 4,411,889	\$ 716,681
San Joaquin Valley APCD	\$ 10,693,046	\$ 534,652	\$ 10,158,394	\$ 1,650,161
San Luis Obispo County APCD	\$ 413,820	\$ 41,382	\$ 372,438	\$ 63,861
Santa Barbara County APCD	\$ 687,741	\$ 68,774	\$ 618,967	\$ 106,133
Shasta County AQMD	\$ 382,256	\$ 38,226	\$ 344,030	\$ 58,990
Siskiyou County APCD	\$ 232,689	\$ 23,269	\$ 209,420	\$ 35,909
South Coast AQMD	\$ 34,482,943	\$ 1,724,147	\$ 32,758,796	\$ 5,321,442
Tehama County APCD	\$ 261,934	\$ 26,193	\$ 235,741	\$ 40,422
Tuolumne County APCD	\$ 246,478	\$ 24,648	\$ 221,830	\$ 38,037
Ventura County APCD	\$ 1,871,409	\$ 187,141	\$ 1,684,268	\$ 288,798
Yolo-Solano AQMD*	\$ 620,372	\$ 62,037	\$ 558,335	\$ 95,736
<i>*Sacramento Region Total</i>	\$ 5,762,904	\$ 369,172	\$ 5,393,732	\$ 889,337
Total District Allocation	\$ 77,760,000	\$ 4,526,727	\$ 73,233,274	\$ 11,999,999
ARB Multi District Solicitation	\$ 8,640,000			
ARB Admin (2%)	\$ 1,800,000			
ARB Outreach (2%)	\$ 1,800,000			
Total Program Funds FY 07-08	\$ 90,000,000			

